

Pentecostal Christian Academy

Dual Enrollment Information 2020 – 2021 School Year

What is Dual Enrollment?

Dual Enrollment is a program in which a high school student takes college courses and receives both high school and college credit. Participation eases the transition to college, and provides students an early start on their college careers, and offers meaningful and challenging academic experiences to qualified students.

Pentecostal Christian Academy students can participate in Dual Enrollment by:

- 1) Taking classes on campus at a local college, like UWG and WGTC.
- 2) Taking on-line classes through ecore at a local college.

Who is eligible to participate?

Dual Enrollment is open to any student enrolled in high school, who is accepted by a state public or private postsecondary institution. Individual colleges may establish additional participation requirements, such as minimum GPA or test scores.

How do I pay for Dual Enrollment classes?

The Dual Enrollment program provides assistance for college tuition, mandatory fees, and books. In some cases, students may be charged or expected to purchase course related supplies or equipment.

Please reference gafutures.org.

Some colleges may request the following supporting materials in addition to the application.

Test Scores - Scores must be sent directly from the testing agency. Make sure you have taken any required tests, like the **SAT** or **ACT** in time to meet upcoming deadlines.

Immunizations - Some colleges have their own form that needs to be completed by your local Health Department or your physician's office. Copies from the high school may not be accepted.

Additional Items - Other items may be required, including, but not limited to a current transcript, parental consent, and verification of lawful residence. Check with your selected college for all requirements.

Check off list for Dual Enrollment

- _____ Online Admission Application completed
- _____ Sent test scores and transcript to college
- _____ Dual Enrollment Student Participation Agreement signed by student and parent
- _____ Provided PCA counselor with college schedule
- _____ **Gafutures.org** funding application completed.

Please be mindful that approved students are based on three areas.

- 1) Academic success in high school courses
- 2) Attendance at the base high school
- 3) Discipline record

PCA Dual Enrollment Student/Parent Contract

Instructions: Student and parent must read and initial all sections below.

____/____ ELIGIBILITY:

A student shall be eligible to participate in the program if he/she:

1. Is enrolled in a Coweta County School System (CCSS) high school, and
2. Has not received a high school diploma, and
3. Meets admission requirements and has been accepted by an eligible postsecondary institution.

____/____ STUDENT PARTICIPATION:

Participation in the program requires the student to:

1. Maintain communication with the student's school counselor while in any Dual Enrollment program.
2. Provide to the high school a copy of a completed Dual Enrollment Student Participation Agreement PCA Dual Enrollment Contract.
3. Provide to the high school a copy of the college schedule upon class registration (must be received prior to financial aid payment).
4. Complete Dual Enrollment Funding Application by the posted college's and Georgia Student Finance Commission (GSFC) deadline (must be received prior to financial aid payment).
5. Obtain high school Admin/Counselor approval to any changes made to the college schedule.
6. Follow the rules and regulations of the college, the PCA and CCSS.
7. Provide his/her own transportation if student takes courses off campus. Students are responsible for ensuring they arrive to courses scheduled at his/her high school on time.
8. Complete all required courses for high school graduation.
9. Submit the official college transcript to the high school five days before the end of the spring semester to be eligible to participate in the graduation rehearsals and ceremony.

*****Dual Enrollment colleges do NOT follow the Coweta County School System or PCA calendar.**

____/____ COURSE CREDIT

1. The student must be classified as a full time student.
2. The semester/quarter hours awarded by the postsecondary institution will be converted to Carnegie Units on the student's transcript. Student can reference the CCSS Dual Enrollment Agreement form.
3. The student's letter grade on the college transcript will be converted to a numeric grade. Students can reference the CCSS Dual Enrollment Agreement form for grade conversion information. Grade weights will be added to the numeric grade at the end of the term.

____/____ COURSE INCOMPLETION OR FAILURE

A student's graduation may be delayed if:

- A student withdraws from or fails a course needed for graduation.
 - Students are not guaranteed high school level course placement beyond the first 10 days of the semester for any dropped/withdrawn Dual Enrollment classes.
- A course is audited rather than taken for credit.
- A student withdraws from a college class or fails a college class needed for graduation and is unable to enroll in a district high school or college course that will allow on-time graduation. Not every course is offered every semester.
- A student withdraws from a college class and enters a high school class, potentially missing course content.
- A student withdraws from or fails a course needed for graduation.

We have read and understand all the conditions and procedures outlined in the Dual Enrollment contract. We understand that we must abide by high school rules and requirements, which may differ from college rules and requirements.

Student Signature _____

Parent Signature _____

Admin/Counselor Signature _____

